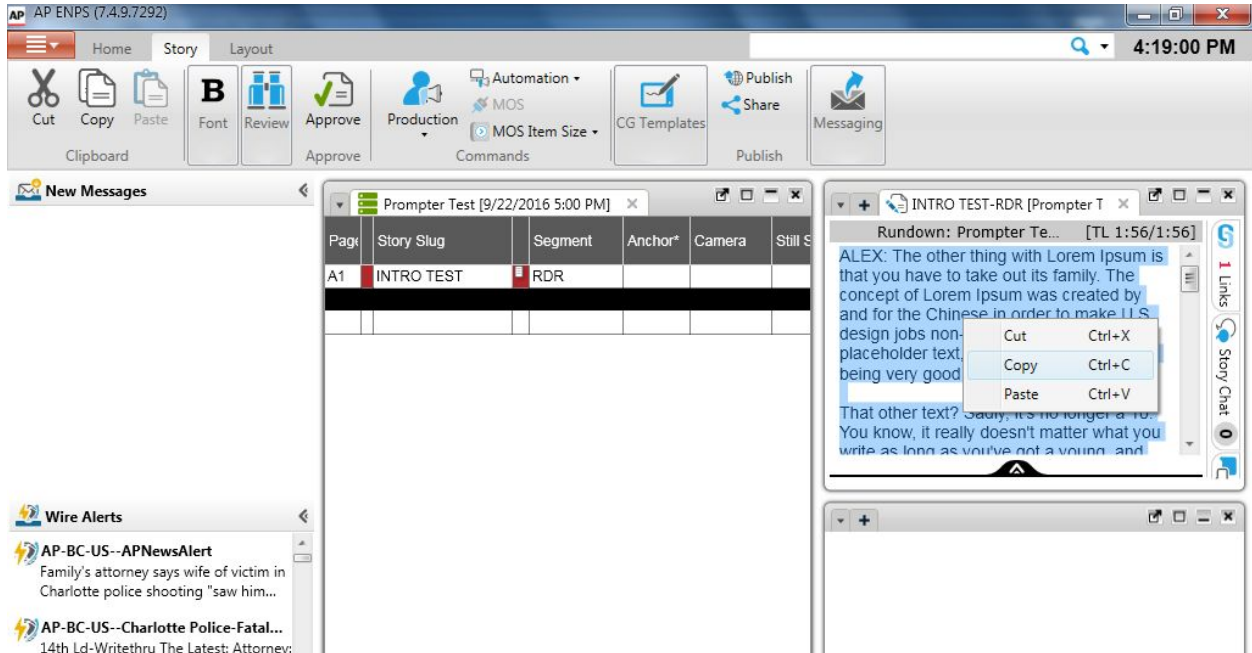


## A GUIDE FOR COPYING AND PASTING TO PROMPTER

Open up ENPS copy your script.

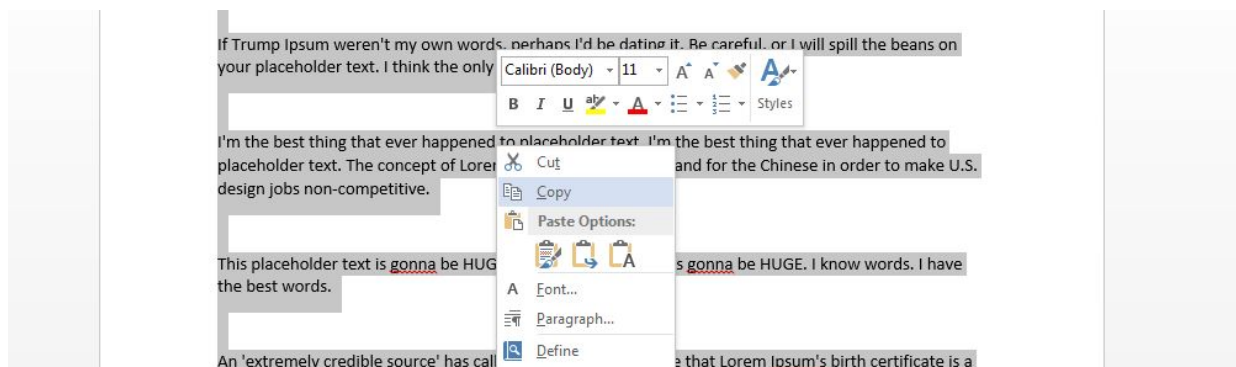


Next, open Microsoft Word.

Paste the script into Microsoft Word by right clicking, then click paste text only.

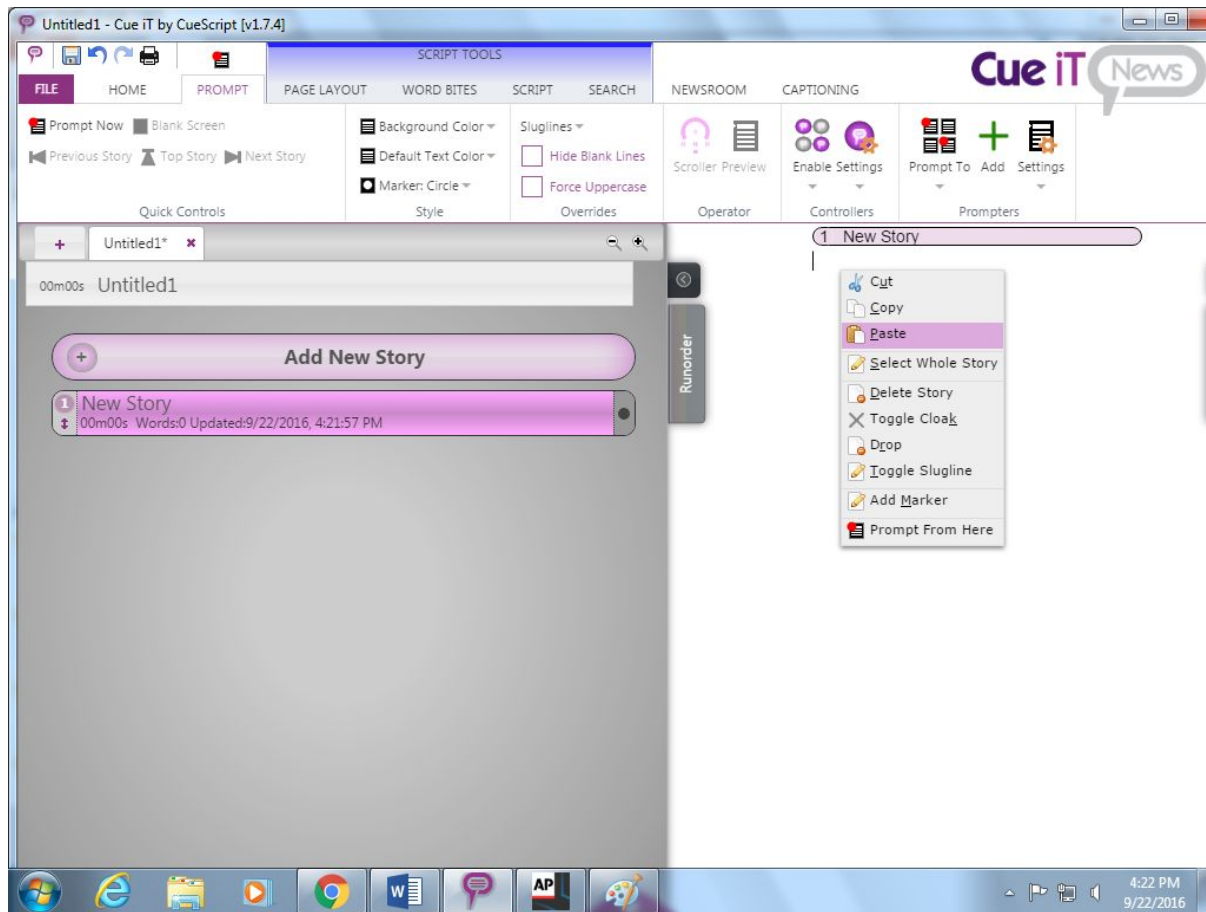
**PASTE OPTIONS: KEEP TEXT ONLY (T)**

Next, re-copy your script from Microsoft Word.



If you do not put “Keep Text Only” and remove formatting off the script, it will mess up the prompter and not show up.

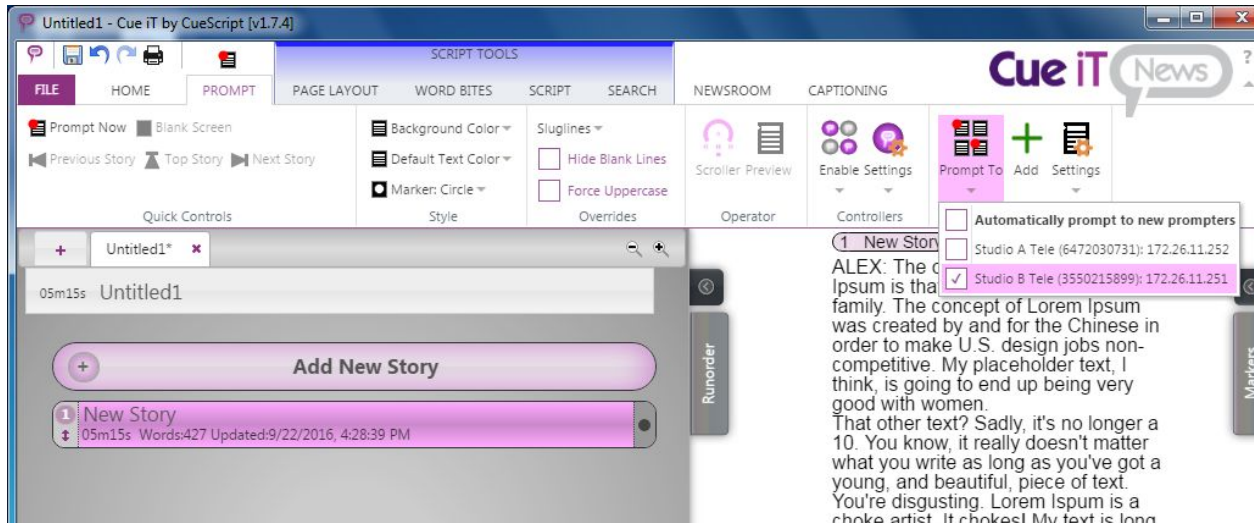
Paste your script from Word into CueScript.



Now check to make sure you are prompting to the correct studio, select the prompter tab at the top left. This guide was made in Studio B so we selected Studio B in the prompt to tab at the top right part of the screen. If you happen to be in Studio A, select Studio A.

## DE-SELECT

“Automatically prompt to new prompters”  
and the “Studio Tele” you are NOT using.



Now start the prompt. Do this by clicking the prompt now button in the prompt tab.

